

## **NDRRMC – ONE-STOP-SHOP (OSS)**

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### **MEETING MINUTES** **NDRRMC Conference Room** **22 DECEMBER 2011**

**Chair: USEC PROCESO T DOMINGO**  
Head, OCD Office for Special Concerns

**Participants: DOF-BOC, DFA, DSWD, DOH-FDA, DILG, DepEd, NAIA, DA-BOQ, PRC, AFP- J3 and UN-WFP (see attached attendance list).**

#### **Agenda:**

- 1.) Situation Overview**
- 2.) Updates on the Effects of TS Sendong**
- 3.) Proceedings**
- 4.) Agreements Made**
- 5.) Guidance**
- 6.) Action Taken/Way Ahead**
- 7.) Adjournment**

#### **1. Situation Overview:**

- A. The onslaught of Tropical Storm Sendong which had brought havoc and great damage to the cities of Cagayan de Oro and Iligan had caught the attention and sympathy of the International community. As a result, international aid came pouring and there is a need to put things in place for the speedy processing and disposition of said donations.
- B. As a result, an emergency meeting of the NDRRMC was conducted on 22 December 2011 in keeping with RA 10121. Said activity was conducted to reactivate/adopt the 'One-Stop-Shop' scheme in accordance with EO. 831 in the acceptance and processing of foreign donations in order to effect the immediate release of donated items needed in the recovery and rehabilitation of the victims of "Tropical Storm Sendong".

#### **2. Updates on the Effects of TS Sendong**

- Dir. Edgardo J. Ollet, Chief, Operations Division of the OCD discussed the updates on the effects of TS Sendong as follows:

a) CASUALTIES :

DEAD	-	1,010
INJURED	-	1,603
MISSING	-	51
RESCUED /SURVIVORS	-	432

b) AFFECTED POPULATION:

65,067 Families / 348,749 Persons  
739 BARANGAYS  
50 MUNICIPALITIES  
8 CITIES  
7 REGIONS (VI, VII, IX, X, XI, CARAGA and ARMM)

c) EVACUATION CENTERS:

58,849 Families / 300,669 Persons  
• Inside Evacuation Centers - 9,929 Families/43,663 Persons  
• Outside Evacuation Centers – 48,920 Families/266,06 Persons

d) DAMAGED HOUSES:

28,030 (9,193 Totally/18,873 Partially)

e) COST OF ASSISTANCE (DSWD,LGU's NDRRMC, NGOs and DOH)

Php 22,210,296.96

### 3. Proceedings:

After the call to order by the presiding officer, USEC Proceso T Domingo followed by the Dir. Ollet's update on the effects of TS Sendong, discussion proper ensued. There were clarifications, queries and suggestions regarding the venue, logistics, documentations and course of actions of the supposed OSS. During the deliberation some points were raised but not limited to the following:

- What documents will be processed with respect to the entry to the country of foreign donations, who will be responsible for said processing, where will be the venue for the OSS, who will be the consignee of the donations?
- What clearances should be secured and who will be in-charge?
- Where will be the point on entry of said donations?
- Who will be the focal person/persons?
- BOC Commissioner Ruffy Biazon clarified that while DSWD is the primary consignee under EO 831, other agencies such as DepEd can be granted tariff and tax exemptions if they are the legitimate consignees of humanitarian donations through a separate provision in the TCCP. Regarding foreign donations that fail to meet EO 831 but were intended for relief and humanitarian aid in calamity areas, the inherent power of DOF to resolve the issue and grant tax exemption can be applied.

After a thorough discussion and deliberation on the abovementioned issues, the group had finally forged the following agreements mentioned hereunder.

### 4. Agreements Made:

1. Adopted the existing Executive Order No. 831 "One –Stop-Shop (OSS)", a mechanism that was created during Typhoon Ondoy Operations;
2. The DFA through its Embassies, shall convey request for humanitarian and relief assistance to the International Community;
3. DFA shall attend to the corresponding requirements of flight and vessel clearances;

4. The NDRRMC shall be the information hub and OPR for decision-making of all transactions between and among the donors, consignee, and recipients/beneficiaries;
5. A team is created to man the OSS with the following focal persons to handle the processing of all foreign donations for Cagayan de Oro and Iligan City: The Regional Directors of BOC-DOF to lead, DFA, DSWD, OCD, DOH and DepEd as members. District Collectors of BOC shall lead pending the delegated authority of DOF.
6. That all foreign donations should be directed to the NDRRMC as the information hub of the transaction between and among the donors, consignee and recipients/beneficiaries;
7. The DSWD shall be the sole consignee of all international donations and as such prepare the necessary documents for processing and clearances;
8. DFA will be responsible for conveying the humanitarian and relief needs identified by the agencies of the Philippine government to the international community. Likewise, the corresponding requirements for the issuance of flight and vessel clearances, authenticated by the Consul.
9. All communications shall be addressed to the Executive Director, NDRRMC, through the Chief of the NDRRMC OPCEN Cagayan de Oro City shall be the point of entry and venue of the One Stop Shop, i.e airport and seaport;
10. Processing of customs clearance by DOF-BOC shall be in Cagayan de Oro City; and
11. Flight and vessel clearances shall be processed by DFA in Manila, for exchange by IT technology via NDRRMC OpCen.

## **5. Guidance**

The Presiding Officer expressed his expectation to put things in place and asked for the active participation and cooperation of the agencies concerned for the effective implementation of the said scheme.

## **6. Actions Taken/Way Ahead**

Everyone was advised to name the focal person of each agency for the effective and efficient operation of the OSS and to look access the NDRRMC website for coordination and communications purposes. All of the requirements, memoranda, flowchart and schedule of airlift/airdrop will be uploaded in the website. NDRRMC OpCen remains to be the facility for reviewing protocols, guidelines and manual of operations in keeping with the implementation of Presidential Proclamation No. 303 dated 20 December 2011 regarding rescue, recovery, relief and rehabilitation for TS Sendong (Washi) and flood-devastated areas.

## **7. Adjournment**

With no more matters to be discussed, the meeting was adjourned at 3:00 PM, 22 December 2011.

**NDRRMC EMERGENCY MEETING RE: REACTIVATION/ADOPTION OF A "ONE-STOP-SHOP"  
FOR THE RELEASE OF FOREIGN RELIEF DONATIONS FOR TROPICAL STORM "SENDONG" OPERATIONS**

National Disaster Risk Reduction and Management Council (NDRRMC)  
NDRRMC Conference Room, Camp General Emilio Aguinaldo, Quezon City, Philippines  
22 December 2011, 12:00 NN



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