



REPUBLIC OF THE PHILIPPINES  
**NATIONAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL**

National Disaster Risk Reduction and Management Center, Camp Aguinaldo, Quezon City, Philippines

**MEMORANDUM**  
 No. 106, s. 2023

SEP 08 2023

**FOR :** ALL CONCERNED NDRRMC MEMBER-AGENCIES AND RDRRMCs

**SUBJECT :** Enhancing Disaster Preparedness, Response, Relief, Recovery and Rehabilitation Operations

With reference to the After-Action Review conducted for the Southwest Monsoon enhanced by Tropical Cyclones EGAY and FALCON on 16 August 2023, a set of enhancement recommendations has been established. These recommendations collectively aim to elevate the effectiveness of the Council's DRRM services:

RECOMMENDATION	IN-CHARGE
<b>Review and Refine Activation Triggers:</b> Conduct a comprehensive review of the National Disaster Response Plan's triggers for activating and deactivating the National Response Clusters. Ensure that these triggers are well-aligned with the evolving dynamics of disasters and response requirements.	DSWD OCD-OS
<b>Enhance Local Engagement in DRRM:</b> Foster stronger involvement of Local Chief Executives and Barangay Officials in Disaster Risk Reduction and Management (DRRM) initiatives. Collaborative efforts at the local level can significantly enhance community resilience.	RDRRMC
<b>Continuous Capacity Building:</b> Provide ongoing capacity-building training for operations officers and staff. This will enable them to continuously improve their knowledge and skills in disaster response preparation, ensuring a more effective response.	RDRRMCs OCD
<b>Mental Health and Psychosocial Support:</b> Prioritize the provision of Mental Health and Psychosocial Support (MHPSS) or Psychological First Aid for responders and personnel of the Office of Civil Defense (OCD) after major disasters. Addressing the emotional well-being of responders is crucial for their long-term effectiveness.	OCD RDRRMC Member Agencies
<b>Revisit SOPs and Reporting:</b> Review the Standard Operating Procedures (SOPs) and parameters for report development to ensure they remain adaptable to changing circumstances and the current situation experienced by different regions.	NDRRMC OCD
<b>Formalize LGU Partnerships:</b> Establish formal partnerships with Local Government Units (LGUs) for the use of local warehouses, enhancing prepositioning and mobilization of resources for effective disaster response.	RDRRMCs

RECOMMENDATION	IN-CHARGE
<b>Redundancy in Advisory Dissemination:</b> Promote redundancy in the dissemination of advisories to ensure that critical information reaches its intended recipients through multiple channels.	NDRRMC OCD
<b>DRR Training for Elected Officials:</b> Support Local Disaster Risk Reduction and Management Offices (DRRMOs) in training elected officials on disaster foresight and forecasting. This will enhance the understanding of disaster risks at the policy-making level.	RDRRMCs OCD
<b>Cascade Response Trainings:</b> Implement a cascading approach to response trainings, particularly targeting LGUs with poor response rates. This will help build their capacity and ensure a more coordinated and efficient response.	RDRRMCs
<b>User Manual for Monitoring Dashboard:</b> Create a user manual for the NDRRMC monitoring dashboard to facilitate its effective use and maximize its potential as a decision-support tool.	OCD
<b>Face-to-Face Conferences:</b> Organize face-to-face conferences for all Operations personnel assigned in each region. In-person interactions can foster better communication, collaboration, and coordination among team members.	RDRRMCs
<b>Include Trucking Services in APB Guidelines:</b> Incorporate the procurement of trucking services into the OCD Annual Procurement Budget (APB) Development Guidelines. This will streamline the process of mobilizing resources during disaster response.	OCD

The Office of Civil Defense, as the Executive Arm and Secretariat of the NDRRMC, shall closely monitor the progress of implementation of the above recommendations.

For information and guidance.

For the Chairperson, NDRRMC:



**UNDERSECRETARY ARIEL F. NEPOMUCENO**  
Executive Director, NDRRMC and  
Administrator, OCD

