



DEC 17 2024

MEMORANDUM

No. 385, s. 2024

TO : CHAIRPERSONS OF RDRRMCS / LDRRMCS /
 OCD REGIONAL OFFICES

SUBJECT : MINIMUM PREPAREDNESS CHECKLIST AND
 GUIDANCE RE PREPARATIONS FOR TROPICAL
 CYCLONE “QUERUBIN” AND SHEAR LINE

Following the Pre-Disaster Risk Assessment conducted on 17 December 2024 at 11:00 AM, and the development of the Low Pressure Area (LPA) into Tropical Depression “QUERUBIN,” the regions most likely to be affected are Regions VI, VII, VIII, IX, X, XI, XII, CARAGA, and BARMM. However, a shift in its track could also impact Regions III, NCR, CALABARZON, MIMAROPA, and V. Flooding and rain-induced landslides are possible under these conditions, especially in areas identified as vulnerable on hazard maps and those forecasted to experience significant rainfall in the coming days. Additionally, due to year-end activities and the holiday season, a significant influx of people and travelers is expected across the country, increasing the potential for exposure to the impacts of the weather system.

In connection with this, all Chairpersons of Regional and Local DRRMCs, OCD Regional Directors, as well as the Regional Task Force / IACC for Kanlaon are directed to undertake the following guidance and maintain close coordination across multiple sectors in anticipation of its possible effects. Likewise, implement preparedness actions according to the attached minimum preparedness checklist and adopt a proactive and multi-faceted approach to ensure public safety, preparedness and effective disaster response.

AGREEMENTS/GUIDANCE	OPR
<ul style="list-style-type: none"> Everyone should prepare for the worst-case scenario regardless if they will be directly affected or not in consideration on the cone of uncertainty. 	All OCD ROs Member Agencies
<ul style="list-style-type: none"> Localized applicability of information to its respective AORs <ul style="list-style-type: none"> Make advisories clear and easy for the public to understand, and ensure they are promptly shared with local government units for effective distribution and response. StratCom and PCO to help in cascading to media outlets on the advisories being sent (localized version) Refer to the rain bands as issued by PAGASA and in reference to the worst-case scenario. 	All OCD ROs Member Agencies OCD-StratComm
<ul style="list-style-type: none"> PAGASA to advise the OCD on any Unusual/Red Flag advisories and treat with extraordinary level of communication Redundant and continuous dissemination of Unusual/Red Flag advisories 	OCD ROs PAGASA

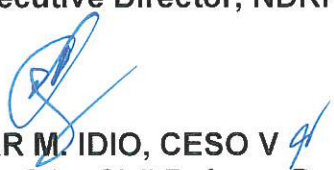
<ul style="list-style-type: none"> • Coordinate with and inform in advance other regions that may be impacted by a dam discharge. Relatedly, all are directed to inform/warn and advise the community that may be affected. • Continuously monitor the dams in areas likely to be affected 	Member agencies OCDROs
<ul style="list-style-type: none"> • OCDROs should have a digital record of advisories sent to LGUs 	OCDROs
<ul style="list-style-type: none"> • Issue travel advisory to minimize strandeers • Issue other necessary advisories considering the year-end celebrations and activities • Heightened public safety measures, especially along major highways, airports, seaports, and transportation hubs. • Work closely with local authorities to implement safety protocols and traffic management to avoid accidents or congestion • If necessary, conduct preparedness campaigns targeting these seasonal travelers, educating them on safety tips, travel advisories, and emergency contact numbers. 	DOTR LTFRB StratCom
<ul style="list-style-type: none"> • Ensure that all necessary preparedness measures are implemented and undertaken in consideration of the Kanlaon Volcano Activity including the possible scenario due to TD "QUERUBIN" (e.g. flooding, mud/lahar flow, water contamination) • Undertake the necessary preparations to sustain the assistance to the population affected in anticipation of a prolonged evacuation 	RTF / IACC Kanlaon
<ul style="list-style-type: none"> • StratCom to issue a PR based on today's PDRA meeting • Issue advisories / PR or conduct press conferences, as necessary 	OCD StratCom

Moreover, attached is the preparedness checklist to serve as guide for preparedness measures for the National, Regional, and Local DRRMCs. Additional directives or measures may be introduced by DRRMC member agencies or during respective PDRA meetings, as necessary.

Let us ensure timely actions to safeguard our communities during this period.

For guidance and compliance.

For the Executive Director, NDRRMC:


DIR. CESAR M. IDIO, CESO V
 OIC, Office of the Civil Defense Deputy Administrator
 for Operations

Minimum Preparedness Checklist

National

Regional

The following actions represent the preparedness measures that shall be undertaken by the National, Regional and Local DRRMCs based on the respective assessment relative to the event. Additional directives or measures may be introduced as deemed necessary by the DRRMC member-agencies / attendees during the PDRA Meeting.

- Full activation of national response teams including search and rescue units, health personnel, and volunteers ready for immediate deployment / support to the affected or requesting region
- Prepositioning of emergency response teams and equipment to areas expected to be affected by the disaster.
- Establishing communication networks for quick information dissemination and coordination among national responders.
- Coordination with national agencies and partner organizations for additional support if the situation escalates.
- NDRRMOC on RED ALERT
- NDRRMOC on BLUE ALERT
- Heightened monitoring
- Prepositioning of resources, rescue equipment, and personnel ready for deployment to support affected /requesting region.
- Implementation/conduct preemptive evacuation of communities in high-risk areas if necessary, through concerned agencies and RDRRMCs
- Regular updates to the public on the status of the threat and instructions for further action.
- Heightened monitoring.
- Constant monitoring of weather reports and hazard information from relevant agencies
- Dissemination of advisories to stakeholders and the public.
- Inventory check of available resources such as food, water, and emergency supplies.
- Continued close coordination with key agencies (e.g., military, police, health services) for possible mobilization if needed.
- Public awareness campaigns to remind people of safety protocols and preparedness tips through concerned agencies.
- Identify alternate supply routes for delivery of essential supplies
- Activate appropriate response cluster

- Where necessary, ensure concerned LGUs conducted preemptive evacuations, especially in flood-prone or landslide-prone areas.
- Intensify provision of warnings and instructions to the public through all available channels. Emphasize safety measures and evacuation procedures.
- Maintain full coordination with the national level for additional resources and support.
- Ensure evacuation centers are fully operational, with necessary supplies, medical services, and personnel in place.
- RDRRMOC on RED ALERT
- RDRRMOC on BLUE ALERT
- Heightened monitoring
- Mobilize/preposition resources to strategic locations.
- Regional and local EOCs are partially or fully activated to ensure readiness for potential activation.
- Coordination with LGUs for possible evacuations.
- Intensify sending of advisories to at-risk populations, detailing potential evacuation timelines and safety protocols.
- Ensure communication systems between national, regional, and local DRRMCs are fully functional.
- Ensure the logistics and transportation plans for rapid mobilization of resources are in place.
- Continuous monitoring of weather advisories, earthquake bulletins, or other early warning signals. Agencies track potential hazards.
- Convene initial meetings with relevant agencies to discuss potential risks and preparations.
- Check the availability of resources such as relief supplies, personnel, and equipment.
- Coordinate immediately the results of the PDRA to the P/C/L DRRMOs and LCEs.
- Identify alternate supply routes for delivery of essential supplies
- In tandem with RD DILG, directly communicate/coordinate with Governors and HUC Mayors in AORs.
- Directly communicate/coordinate with AFP division commanders to identify appropriate landing zones/drop zones, and temporary evacuation areas within respective AORs.
- Activate appropriate response cluster

- For LDRRMCs- Implement Operation LISTO: Disaster Preparedness Manual (Critical Preparedness Action)